### Graphic Template



Bleed Size: 12.5"W x 24.5"H
Final Size: 10.5"W x 22.5"H
Live Area: 8.5"W x 20.5"H
Sintra Graphic

Bleed Size: 24.5"W x 24.5"H

Final Size: 22.5" W x 22.5" H

Live Area: 20.5"W x 20.5"H
Sintra Graphic

Bleed Size: 12.5"W x 24.5"H
Final Size: 10.5"W x 22.5"H
Live Area: 8.5"W x 20.5"H
Sintra Graphic

# GRAPHICS File Set-Up

#### **ACCEPTABLE FORMATS**

(in order of preference)











Illustrator, PhotoShop, InDesign, PDF, Hi-Res JPG

## IMPORTANT ARTIST GUIDELINES

- 1) CMYK format only
- 2) Convert **fonts** to outlines (or supply fonts)
- 3) Indicate **Pantones** (or send hard copy for color)
- 4) **Photoshop**: Send layered (or flatten as tiff, or jpg)
- 5) Raster files must be at 100-120 ppi at 100%
- 6) Follow **bleed** guides provided on template
- 7) Build your file on the art layer of the template provided when applicable.

#### FILE SUBMITTAL

'Zip' or 'Stuff'
your files into a single folder
and name it in a
recognizable fashion

### TABLE COVERS & BAG POCKETS

(Silk Screen Specifications)

Table Covers Max Size 40" wide or 15" high

Bag Pockets Max Size 12.5" wide or 10" high

VECTOR ART ONLY Text and/or Simple Logos

**Convert Text to Outlines**